

Please attach with a paperclip 2 passport-sized photographs.

Please print your name and birthdate on reverse of photograph.



NEW ZEALAND
CAREER COLLEGE

Te Kura Umanga O Aotearoa

International Student Application Form

- Please send all application forms to International Student Applications, New Zealand Career College, PO Box 76 181, Manukau City, Auckland, New Zealand Phone: +64 9 253 9030 Fax: +64 9 271 0119 Email: international@nzcc.ac.nz Website: www.nzcc.ac.nz
- Please answer every question under each heading. We require ALL information and documentation as advised for ALL students.

A. PERSONAL DETAILS

Surname/Family name _____ First name/s (as listed in passport) _____

Preferred/Other name _____ Citizenship (as listed in passport) _____

Gender Male Female

Title Mr Mrs Miss Ms

Date of birth Day/Month/Year / /

Ethnicity _____

Do you require Cross Credits/RPL? Yes No National Student Index No. (if applicable) _____

New Zealand Career College does not offer "approved" accommodation or act as an accommodation agent. Pastoral care can offer assistance and support for accommodation issues. Please communicate your accommodation details to NZCC/agents before arriving in NZ

Permanent address in home country _____

_____ Country _____

Telephone _____ Mobile _____

Address in New Zealand _____

_____ Town/City _____

Telephone _____ Mobile _____

Correspondence is to be sent to Home New Zealand address

Emergency contact in New Zealand

Name _____ Relationship _____

Home telephone _____ Work telephone _____

Mobile _____ Email _____

Address (not PO Box) _____

Emergency contact in home country

Name _____ Relationship _____

Home telephone _____ Work telephone _____

Mobile _____ Email _____

Address (not PO Box) _____

Would you like an NZCC representative to collect you from the airport upon your arrival in New Zealand (at a cost of \$50)? Yes No

Please note that your name, date of birth and residency as entered on this enrolment will be included in the National Student Index, and will be used in an Authorised Information matching programme with the New Zealand Birth Register. For further information please see www.nsi.govt.nz/ima

B. PROGRAMME INFORMATION

Name of programme(s) you are applying for

Start date (e.g. February 2010)

Preferred campus (check www.nzcc.ac.nz for course availability at each campus) _____



C. ENGLISH LANGUAGE PROFICIENCY

IELTS Score _____ Date taken _____

TOEFL Score _____ Date taken _____

If you have not yet sat an IELTS or TOEFL exam, please state the date that you intend to sit the exam _____

If you can provide other evidence of English ability e.g. have lived in an English speaking country or studied in the English medium, please state.

D. SECONDARY EDUCATION

Secondary school attended _____

Country _____ Last year attended _____

Highest secondary school qualification awarded _____ Date completed _____

E. TERTIARY EDUCATION

Have you ever studied at tertiary level? Yes No (Go to Section F)

What is the highest tertiary qualification you hold? (Please tick one)

Vocational qualification

Graduate Certificate or Diploma

No tertiary qualification

Certificate

Bachelors Degree

Postgraduate qualification

Diploma

Masters Degree

Other _____

Please state the areas of study you have majored in _____

F. WORK EXPERIENCE

Have you ever been employed? Yes No (Go to Section G)

1. Employment details

Company name _____

Duties/responsibilities _____

Duration of employment
from (DD/MM/YY) _____ to (DD/MM/YY) _____

2. Employment details

Company name _____

Duties/responsibilities _____

Duration of employment
from (DD/MM/YY) _____ to (DD/MM/YY) _____

G. MAIN ACTIVITY

What was your main activity or occupation on the 1st October 2009?

- | | | |
|---|---|--|
| <input type="checkbox"/> Secondary school student | <input type="checkbox"/> Polytechnic student | <input type="checkbox"/> Wage or salary earner |
| <input type="checkbox"/> University student | <input type="checkbox"/> College of education student | <input type="checkbox"/> Self-employed |
| <input type="checkbox"/> Overseas | <input type="checkbox"/> Private training establishment | <input type="checkbox"/> Other _____ |

H. HEALTH The information you supply is confidential

Do you live with the effects of significant injury, long-term illness or disability? Yes No

If yes, please specify _____

Are you presently under the care of a physician, therapist or on medications of any kind? Yes No

If yes, please indicate (information provided will help us to improve our services).

- | | | |
|---|---|--|
| <input type="checkbox"/> Deaf | <input type="checkbox"/> Hearing impairment | <input type="checkbox"/> Blind |
| <input type="checkbox"/> Vision impairment | <input type="checkbox"/> Specific learning disability | <input type="checkbox"/> Medical |
| <input type="checkbox"/> Mental health | <input type="checkbox"/> Mobility/physical | <input type="checkbox"/> Speech impairment |
| <input type="checkbox"/> Temporary impairment | <input type="checkbox"/> Other _____ | |

Type of medication _____

Signature _____ Date _____

Please note: If this declaration is not signed you will be contacted by the Administrator for further information on your condition.

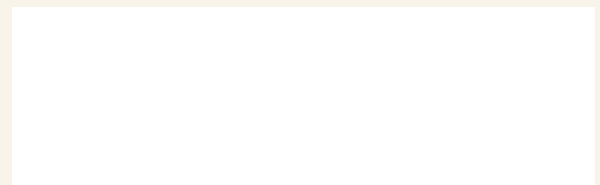
I. MARKETING

How did you hear about New Zealand Career College?

- Education agent
- Education fair/expo
- Family/friends
- New Zealand High Commission/Embassy
- Website/internet
- Other _____

Name of agent/company name

Agent stamp



J. INSURANCE DETAILS (NZCC OFFICE USE ONLY)

Medical/travel insurance company (This must be completed prior to commencement of this programme.)

Policy number _____ Expiry date (DD/MM/YY) _____

K. PASSPORT DETAILS (NZCC OFFICE USE ONLY)

Student permit number _____

Evidence of country of origin Passport sighted _____ Passport number _____

Passport issue date _____ Passport expiry date _____



L. PAYMENT DETAILS

Please tick the payment method you will be using to pay your programme fees

- Cash/cheque for \$NZD _____ Telegraphic transfer for \$NZD _____
- Direct credit/internet banking for \$NZD _____ Via agent for \$NZD _____

Code of practice for the pastoral care of international students

New Zealand Career College has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Ministry of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website at www.minedu.govt.nz/goto/international

IMMIGRATION

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at www.immigration.govt.nz

ELIGIBILITY FOR HEALTH SERVICES

Most international students are not entitled to publicly funded health services

while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on their website at www.moh.govt.nz

ACCIDENT INSURANCE

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents, and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs.

Further information can be viewed on their website at www.acc.co.nz

MEDICAL AND TRAVEL INSURANCE

International students must have appropriate and current medical and travel insurance for the full duration of any course while studying in New Zealand.

Withdrawal/refund and student fee protection

Refer to New Zealand Career College's Prospectus for full policies on Withdrawal/Refund and Student Fee Protection (Public Trust). If you withdraw from your course on or before the eighth day from the commencement date of the course, you are entitled to a refund of the course fees paid, less an administration charge of 10% of the payment to a maximum of \$500. If you withdraw or otherwise leave your course any time after the eighth day from the commencement date of the course, you may be entitled to a partial refund of your course fees. The amount refunded will be calculated on the proportion of the course yet to be completed, less 10% of the overall payment to a maximum of \$500. Any refund paid under these circumstances is at the discretion of the Principal.

Declaration

I declare that all information contained within this form and any supplementary documentation enclosed are true and complete.

I understand that New Zealand Career College (NZCC) has the right to cancel my enrolment if false information has been supplied or if requested information has not been supplied by the due date. I understand that I have the right to see, and correct if necessary, the information which I have provided.

NZCC is obliged, as part of the Education Amendment Act 1990, to obtain from you, and provide to the Ministry of Education, a variety of personal data and statistical information. I consent to the personal information which I have provided to NZCC being used for purposes related to the matters with which I am involved in my capacity as a student and as required by protocols between external agencies and NZCC.

I understand that I must abide by the Rules and Regulations of NZCC. I understand that textbooks and other teaching materials made available to me by, or at, NZCC are for use for my own studies and that copying or use of them for other purposes is an infringement of copyright.

I understand that the full amount of the programme fees must be paid prior to the programme start date, in accordance with NZCC's Prospectus www.nzcc.ac.nz. I understand that any change to my enrolment must be made in writing including withdrawal and application for refund of fees, in accordance with NZCC's Student Handbook.

Signed _____ Date _____

Enrolment Officer/designated staff signature

_____ Date _____

APPLICATION CHECKLIST

Have you:

- Answered all sections?
- Attached a verified copy of your passport?
- Attached a verified copy of your English proficiency results?
- Attached a one-page handwritten statement outlining why you would be suitable for this programme?
- Attached a copy of your curriculum vitae outlining academic and work experience?
- Attached verified copies of your academic records – including secondary and tertiary?
- Attached two recent passport sized photographs?
- Signed and dated the declaration?

OFFICE USE ONLY

PRE-ENROLMENT

- E Form
- Academic
- Eng Prof met
- CV
- Passport copy 18+
- Statement of purpose
- Photos x2
- Offer/invoice sent

POST ENROLMENT/PRIOR TO COMMENCEMENT

- Fees paid
- Student visa copied
- Receipt/confirm sent
- Med/travel insurance copied
- Entered into Enrol Pro
- Cleared for commencement